

March 19, 2019
Amelia Earhart Elementary PTA ASSOCIATION Meeting Minutes

Attendees:

Tiffany McBride	Matt Hettich	Kate Schnoebelen	Andie Cultrera
Jennifer Perez	Stan Schonberg	Marci Neetles	Lauren Daley
Rachel Ong	Owen Flynn	Teri Suzuki	Greg Fujita
Archie Tingle	Liz Tran Wong	Nick Wolf	Lauren Miles
Janice Ryan			

Meeting Start Time:

7:08 pm

The meeting started with introductions of attendees.

Greg Fujita discussed teacher and staff budgets and encouraged everyone to submit receipts. The Midyear Audit is underway; all the records have been submitted to Shu Lyn. The district wide PTA has misplaced some of the Earhart PTA records. Thank you to all the past PTA officers for providing past documents.

Greg Fujita submitted the March 2019 Treasurer Report.

Starting cash balance at 1/31/2019 was \$213,431 with deposits of \$2332 during the month with checks and Paypal fees of \$6419, for an ending balance at February, 28 2019 of \$209,345, comprised of \$102,753 in unrestricted funds and \$106,592 in restricted funds or designated funds.

Janice Ryan made a **motion** to approve the March 2019 Treasurer Report. Jennifer Perez **seconded** the motion. The motion **carried**.

Teacher's Reports:

Teacher	Grade	Report
Ms. Suzuki	3rd	The weather plays completed in early March. - Coyote Hills field trip are ongoing. The Coyote Hills field trip was awarded on a lottery and roughly costs \$1200 for the bus + \$200 for the naturalist. Crab Cove field trip was a hit.

		Watershed project using recycled materials and some classes attended the Semi-Freddies bakery walking tour. April or May if we reach our reading goals we will take another field trip to A's game.
Mr.	PE	Mr. Wolf presented a proposal for a 4 th and 5 th grade Youth Golf clinic. The cost for PTA would be \$850. It was agreed to support the program by advertising and promoting to 4 th and 5 th grade, but not to commit PTA funds, pending logistical discussions.
Ms. Ong	4th	Thank you to all the PTA support. The Spell-A-Thon has been amazing; all the characters and the Jumbler is exciting. The musicals were held in the beginning of the year; we are enjoying the use of the costumes.

PTA Board Reports:

Board Position	No Report	Report
VP of Membership		
VP of Fundraising		
Volunteer Coordinator		
Treasurer		
Recording Secretary		
Parliamentarian		
Historian		
Financial Secretary		
Auditor		
Executive VP		
President		

PTA Committee Reports:

Committee	No Report	Report
Airplane Contest		
Amazon / Nob Hill		
Art Docent	4	Lauren Daley submitted the report: last week we held the annual art show. This year the Art Show was scheduled too close to Innovative Night. Next year we need to spread these nights out and move Art Night to May. The Wand Project for the spell a thon by 26 th is ongoing. This project is intended to mirror the Art Docent activity with the Spell-A-Thon. March art docent program was email teachers to remind about the Wand Project.
A/V Support	2	Archie Tingle submitted the report: the A/V committee is doing an amazing job and we still need 1 or 2 more people. The committee would like to extend an invitation to Alameda & Encinal High School children helping with A/V committee and doing volunteer work.
Book Fair		
Campus Climate		
Community Coffee		
Disaster Preparation		
Evening Programs		
Go Green	1	Andie Cultrera submitted the report: we held a lunchtime waste audit in January. Earth month next month and three weeks of walk and roll in April. April earth week the weeks of 15-19 & 22-26 with zero waste week challenges. Informational announcements delivered by students with an ask to reduce carbon footprint. Letter writing campaign asking AUSD School Board to lower waste. We will hold a sneaker drive to recycle old sneakers. Golden sneaker contest for walk and roll. Mondays in April will be meatless Mondays. And, April 20 th (Earth Day)

		we will have bay trail clean up with a 8am meet up at Earhart; Crown Beach memorial clean up; and, Washington Park event all on the same day.
Math Kangaroo		
Nominating Committee	2	Janice Ryan submitted the report: we are looking to amend the bylaws to change the spell-a-thon from a Executive Board position to a committee chair position. Still looking to fill financial Secretary and historian positions.
Outdoor Improvement		
Picture Day		
Publicity		
School Smarts		
Staff Appreciation		
Technology		
Walk & Roll to School		
Webmaster		
Wishlist		
Yearbook		

New Business:

Archie Tingle discussed the email server update: we are switching servers to merge into Office 365 to help with spam filtering. Important to note that we will not transfer any old email inbox emails. Look into hiring a vendor to help with the switch and the follow up.

April 12th is the deadline for yearbooks for class pages. The yearbook needs content. Order yearbooks via website.

Spell-A-Thon is only \$3000 away from its goal.

There was a discussion on the End of Year Picnic budget - \$300 per grade level suggestion \$5 per head.

Janice Ryan made a **motion** to allocate \$5 per student to fund the end of the year picnics. Lauren Daley **seconded** the motion. The motion **carried**.

Ms. Suzuki discussed the field trip activities and fingerprinting drive and the creation of a master book (list) with PTA point persons. It was agreed to hold a fingerprinting drive next year.

Good of the Order:

Meeting Adjourn Time:

<u>Adjourn at 8:29 pm</u>
