

May 21, 2019
Amelia Earhart Elementary PTA ASSOCIATION Meeting Minutes

Attendees:

Meeting Start Time:

7:06pm

Only 10 people at start, so waiting on quorum for all votes.

Introductions around the circle of attendees

PTA Committee Reports:

Committee	No Report	Report
Airplane Contest		
Amazon / Nob Hill		
Art Docent		
Book Fair		
Campus Climate		
Community Coffee		
Disaster Preparation		

Evening Programs		Melinda's final ice cream social is this Friday evening. She won't be there for a family commitment, so needs volunteers to set up and scoop. Ice cream pickup is handled, but more serving help is needed.
Go Green		
Math Kangaroo		
Outdoor Improvement		
Picture Day		
Publicity		
School Smarts		
Staff Appreciation		Staff Appreciation – we're going to up the budget to allow for catered or store-prepared food to reduce liability of food prepared in homes.
Technology		
Walk & Roll to School		
Webmaster		
Wishlist		
Yearbook		

Principal's Report by Mrs. Dean:

Teacher's Reports:

Teacher	Grade	Report
Anne Bader	1	First grade is wrapping up their end of the year curriculum, we are busy talking about Amelia Earhart, teachers are busy with assessment, and we are getting ready for our picnic, and some end of the year fun activities.

PTA Board Reports:

Board Position	No Report	Report
VP of Membership		
VP of Fundraising		
Volunteer Coordinator		
Treasurer		<p>Treasurer position is very difficult – desire to simplify accounts so as to reduce the need for accounting background for Treasurer and Auditor.</p> <p>Changing membership ask to be \$200/student instead of splitting out Innovative Programs would simplify income a little.</p> <p>Having a lot of outgoing accounts may be unavoidable as a lot of people make purchases and teachers each need their own budget</p> <p>Greg and Stan would like to look to simplify budget categories to make these roles easier to do and track. Tiffany gave her blessing for finding such simplifications.</p> <p>Discussion of what we can do to make expenses simpler to submit and be reimbursed. Callback to last month’s request for a guide to Earhart PTA for new teachers. Suggestions to provide a pamphlet to help teachers make the process smooth, apply for extra funds, use funds for right purpose. Melinda Q. has one for her office that we could crib from.</p> <p>Treasurer’s Report</p>

		Approve: Motion: Greg 2 nd : Jen
Recording Secretary		
Parliamentarian		Nominating Committee President: Tiffany McBride Executive VP: Stacy Reid Auditor: Jaein Yoon Financial Secretary: Jaimie Orfanos Historian: Nicole Sterling Recording Secretary: Matt Hettich Treasurer: Gregg Fujita VP of Membership: Janice Ryan Parliamentarian: OPEN Motion to elect the stated slate of officers: Janice Ryan 2 nd : Stan Schonberg
Historian		
Financial Secretary		
Auditor		
Executive VP		
President		

New Business:

Picnics

5th sign up is out

3rd sign up is ready to go out

SDC still has budget concerns, as their money doesn't go as far with small classes. Tentative resolution is to spend \$5/student and let us know if they need more & how much.

Ways & Means

\$500 for magazines for Media Center

Jen Perez wants to go to Scholastic Learning Conference to better manage book fair in the future – there is a new register system that “we” need to learn for next year. Would also like to network more to get author visits to school. \$1010 total travel cost.

Disaster Prep

Danielle Nguyen has evaluated all the supplies in the container and there are things that are many years expired and need to be replaced. Total amount \$5000.

Book Fair

Wanted to move dates earlier this year – last year was right after fall break in early December, which was not great timing. Parent Teacher Conferences this year are before Fall Break. 11/12-22 are Book Fair dates. Book Delivery dates will likely be the Friday before.

Copier Insurance

\$500 to insure against loss and damage so we don't have to pay for the machines in the event of a disaster.

Traffic Study

For cones/chains we have to do a Traffic Study. Don't know the actual cost, but would like to budget \$5000 for it.

Security Camera Renewal

\$600

Landscaping

Making the new fence look pretty & butterfly garden upgrades \$10000

A/V

Want to add a second audio monitor so kids can hear musical cues. \$4000

Motion to approve all Ways & Means: Archie Tingle

2nd Jen Perez

Science Aid

Proposal to consider hiring someone to do material prep for various projects across grades and provide assistance to the classroom teacher. We would be giving the district a grant to hire for the position rather than hiring directly.

Art Show

Would like to move the dates to late April/Early May. New Feb break caused scheduling issues with Spellathon and Innovative Night. Could we make it go with the ice cream social?

For the Good of the Order:

Thank you to Melinda and Kate for their years of service, as this is their last Earhart PTA Meeting.

Meeting Adjourn Time:

8:29pm
